

Chancellor's Standing Committees
Revision of Records
Annual Report, September 2014 – May 2015
Submitted by the Committee Chair

The mission of the Revision of Records (RoR) Committee is to provide a mechanism for an undergraduate or graduate student's transcript to be modified if needed to reflect accurately the student's performance. Sometimes, there is a simple administrative error that affects the record. Other times there are extenuating circumstances that might impact a student's record. In all situations, a student submits a petition for review. The Office of the Registrar is authorized to handle petitions that are simple in nature. Most other cases, however, require discussion and a judgment made at a RoR meeting. The Committee meets once a month throughout the calendar year with the exception of July.

Between June 2014 and May 2015, 336 petitions were received. Of these, 73 were dealt with administratively and 263 petitions were heard at a meeting. This total number of petitions is lower than in the previous two years. The Committee speculates that the extension in the withdrawal dates for classes may be the reason for the decrease.

One issue that arose during this year that required discussion and a change in the petition form was that regarding Title IX reporting. The Committee is viewed as a mandated reporter; thus, the form was modified accordingly to inform the student to communicate with the Title IX office pro-actively if appropriate. The Committee also heard a report from a work group exploring ways to shift from a hard copy of the petition to an electronic process.