1. Call to Order: Chairperson J. Brian Houston called the meeting to order at 2:03 PM.

2. Approval/Changes to Agenda: No changes were requested. Thies motioned to approve the agenda, Evans seconded. The motion passed unanimously.

3. Introduction of Members Present: Attendees took turns around the table and on the phone introducing themselves to the committee.

4. Approval of November 14, 2017 Minutes: No changes were proposed to the minutes. Thies motioned to approve the minutes, which was seconded by Evans. The motion passed unanimously.

5. Old Business:

   A. Email to Chancellor Cartwright regarding Emergency Management position: Houston gave history of the process of this email and the concerns the committee has proposed. Gave history of emails sent and to whom they have been sent and the content of the emails. Original email including concerns about Mizzou’s elimination of emergency management position was sent to
Vice Chancellor Gary Ward who responded with details regarding necessary budget cuts and resulting reorganization of emergency management into two positions. A later email, based on continued committee discussion of need for MU emergency manager, was sent to new Chancellor Cartwright with same information and also updated to include note that Missouri State University had recently hired its first emergency manager. This email was sent in November 2017. Houston noted that the Chancellor had not responded to the note. Evans asked if Gary Ward was copied, Houston was unsure. Elmore checked, Gary Ward was not copied on it. Evans suggested addressing the email to both Chancellor Cartwright and Ward. O'Hagan asked about the goal of the letter, whether or not it was to express concern or to make a change, Houston responded that it was result in change, the hiring of someone with primary duties for emergency management on campus. Thies stated that, in light of recent budget news from the Governor, it would be fine to send another email, but that if they think Houts and Schwandt are doing a good job with no major issues, it seem unlikely that anything will come from it. Houston said this response is fine but that campus leadership should be aware of the issue. Evans suggested sending another one to Ward saying we did not receive an answer from the Chancellor and say that we would like to receive a response. Asked what exactly we are asking of the Chancellor and discussed ensuring the position is filled by the best possible person. Houston expressed further issues with not receiving a response at all. Thies asked about copying interim Chief of Staff on the email as well. Dillon expressed concern about a recent incident on campus and a discussion with Cartwright and the confusion surrounding the alarm. Agrees that this should be a priority and that we should receive some response. Brunts agreed with Dillon, said that recommendation is appropriate and a response would be nice. Thies asked if all SEC schools have an emergency management director. Schwandt said it would be fair to say yes. Thies suggesting checking. Evans asked what our website says regarding emergency response and crisis management. Loseman said we are not lacking in professional knowledge of the topic. Houston reiterated concerns and reasons for why this campus needs an emergency manager. Houston suggested resending email, copying Ward and the Chancellor’s Chief of Staff, and stating that we would like a response. Suggestion of inviting Cartwright to a meeting. Evans asked about the process/timeframe of refilling a position when there is a layoff. Houts responded if a position is reposted within one year of a layoff, the person(s) laid off must be given first opportunity to fill the open slot. No motion was made or voted upon, but there was general agreement among voting member that a follow-up email to the Chancellor should be sent.

B. Closed Campus safety concerns: Houston said this issue was raised by a community member at the last meeting. Concern was surrounding restricted traffic on campus. Houston previously asked Schwandt to assess how many cars go through and what those cars are. Schwandt discussed conducting a Spring 2018, which would be reported on at the next safety committee meeting in May 2018. Noonan expressed concern about the area near Speaker’s circle and people driving around the barrier. Proposed sending communication to students to let them know what is and is not allowed. Schwandt discussed city ordinances and other issues associated with what is “allowed”. Discussed situation where student called to complain about a ticket when following a bus. Lamond asked about the original purpose of the closed campus, Schwandt said it was, at one point, identified to be a high traffic area and was intended to make parts of campus more pedestrian friendly. Schwandt said that having more high visibility crosswalks could be a potential solution. Lamond agreed. Thies gave input about actual crosswalk usage on campus. Suggested forming a committee to see how faculty, staff, and students feel about the subject. Schwandt discussed rising volume of scooters on campus. Houts
discussed confusion about what parts of the campus are actually closed. Discussed that campus is likely not the same as it was when this was enacted. Thies discussed the areas around the engineering building. Evans suggested assessing the problem. Schwandt said this would be possible. Temple responded to Evans by suggesting that the assessment is done in a plain clothes, plain car so that people are not influenced by the presence of a police vehicle. Temple also said that while the closed campus is challenging, there may be effects that we won't realize until it is gone. Discussed implications of this. Evans suggested inviting Mike Sokoff (Director, Parking & Transportation Services) to the next meeting. Brief discussion of Parking and Transportation master plan and VisionZero project from the city. Noonan discussed possibility of more bikes on campus and working with a bike share program.

6. New Business

A. Increase sign size to South Entrance of Parking Structure #7: Current sign 3x3, proposal suggested 3x4 or counter proposal 4x4, depending on line of sight issues. Discussion of who supports which sign. Evans asked about if MOI is defined as Missouri Orthopedic Institute. Believes that MOI should be more prominent in advertising so that it can be abbreviated on signage. Loseman discussed PR/marketing/branding issues. Cline said that his primary policy is to avoid abbreviations. Cline discussed wording changes on the signs and additional signage inside the garage. Houston said from a safety perspective that the bigger sign seems fine, but that priority should be given to any safety issues raised by MUHC’s internal safety person (Loseman). Loseman discussed issues with pedestrian walkway and how people use the driveway. Loseman said ultimate goal is to encourage people to park on level 2 and use the bridge. O'Hagan asked why the options are 3x3 or 4x4, and why couldn’t it be wider. Loseman said four feet is as wide as it can go due to existing wiring installed during the build to house a potential entrance/exit booth. Laura clarified which entrance is in question, and asked about putting wording on the overhead sign. O'Hagan asked about a taller sign, Loseman said there's issues with height. Loseman said that the sign is in this spot because it is where people will see it when driving. Houston said that he personally recommends that the sign is no taller than three feet on the basis that that is what the MUHC safety rep recommends. Evans clarified the goal of this conversation with Loseman. Evans moved to recommend that the sign be no taller than the existing height. Seconded by Thies. No further discussion. Motion was approved by vote.

C. Other New Business: Nothing to report.

7. Operational Unit Reports

a. CAFNR-Ag Experimental Stations-Dusty Walter: Not present.

b. Intercollegiate Athletics-Colleen Lamond: Updated on South End Zone construction and reported that demolition will begin soon.

c. Residential Life-Kristen Temple: Reported on move-in following winter break. Move-in went well despite the icy conditions.

d. Missouri Student Association-Daniel Noonan: Reported on campus safety walks, giving out water during football games, and Heart Health Day on February 13th.

e. Graduate Prof. Council-Alexandra Moore: Not present.
f. Parent’s Leadership Council-Kim Brunts and Laura Dillon: Introduced themselves and discussed their recent interactions with campus leadership.


g. Environmental Health & Safety-Dennis Elmore: Reported on EHS move to GSB. Reminded everyone that the Resource Recovery Center is still on the East side of campus. Reported on moving training to an online format. Reported on CSHEMA innovation award for Safe Mizzou/Safe Mizzou Week and Kathy Murray’s contribution, and discussed webinar about Safe Mizzou through CSHEMA.

h. MU Health Care-Rob Loseman: Reported on accreditation by DNV and Joint Commission, JC accreditation expires at the end of January. DHSS surveyed for two weeks. Reported on ER expansion and other projects being completed, including upgrade to TopGuard Infant Protection System and emergency exercises. Temple asked what DNV stands for, Loseman provided the answer post meeting – it’s German: Det Norske Veritas Germanischer Lloyd (DNV GL). Thies asked about estimated completion of emergency department, said that it still has some time (post meeting provided completion estimate of March 2019).

i. MU Police-Doug Schwandt: Reported on accreditation for MUPD, 50 commissioned officers, reported that we’re in the middle of the SEC for police staffing. Discussed recent alcohol overdose case, professor reporting student looking at guns online during class (dispatched officer to investigate, student is in National Guard), establishment of new substation in the student center. Discussed emergency alert system and training on how to improve it. Discussed improvements on the MU Alert system. Discussed development of safety app for phones. Commentary from Brunts and Dillon about wanting to hear more often about things that are happening on campus and their appreciation.

j. MU Emergency Management-Todd Houts: Discussed safety and security summit put on by President Choi, and presentations from University of Florida and Virginia Tech.

k. MU Safety Roundtable-Dennis Elmore: Discussed what the roundtable is, not much to report. Thies remarked on Virginia Avenue resolution.

8. Comments from Guests: Houston asked O’Hagan about presence with Fraternities and Sororities. O’Hagan introduced herself and her position and upcoming projects within her department. A question was raised: does this need to be included in operational unit reports? (Houts note: O’Hagan is a voting member that will eventually transition. Any permanent addition to Operational Reports will need an ex-officio to cover it and there are no open ex-officio spots. Requests for additional slots have been turned down in the past. One spot could be repurposed, however, to be more broad.)


10. Meeting Adjournment: Motion by Evans to adjourn, seconded by Thies. Motion passed unanimously. Meeting adjourned at 3:30PM.