

COMMITTEE ON COMMITTEES
Report on the Committee on Committees
June 2017

Committee Charge

The charge to the Committee on Committees is to review on an annual basis one-third of the standing committees and to make recommendations to the chancellor and Faculty Council on the continuation of the committees and the revision of charges and/or membership to improve the committees' functions. The committee also should follow-up on past recommendations for changes.

Committee Membership

5 Faculty
3 Staff
3 M.S.A
1 G.P.C
Support

Committee Chair – Lael Kaiser

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Background

Survey results from committee members showed that the committee is providing a useful function and meeting their charge.

The committee feels very strongly that;

- Members demonstrate commitment to the committee by regular attendance.
- Communications among members and to those served by the committee is good.
- Staff support is good.
- All things related to the meetings are strong.

The committee has concerns about communication with higher administration, them being accessible and whether committee recommendations are taken seriously. There isn't any follow-up. This has been a complaint for years.

The group feels the most important task for the committee is that this is a very important committee (in theory). Unfortunately, given campus events of the last year and a half I'm not sure time is taken at the senior administrator level to ensure that the committee has a clear charge, that the committees we are evaluating have a clear charge, and so it becomes difficult to know if a committee

is working well if you don't have a frame of reference in what it is supposed to accomplish. The most important function of the committee (in theory) would be for the CoC to ensure that the other committees are doing their utmost to facilitate the strategic plan.

- Expand the list of committees reviewed to include curriculum committees, CUE, and the Research Council.

Recommendations

Based on the survey of committee members, this committee is functioning well and meeting its charge. Overall I would recommend this committee continue doing its work to help assess other standing committees.

Recommend the committee have a discussion to see if it would be feasible to include curriculum committees, CUE and the Research council in the list of committees to be reviewed.

Have the Chair follow up with the Provost/Chancellor's office to determine if they value the committee reports and whether they contact the committees to follow on recommendations.

Respectfully Submitted,

Bonnie E. Gregg
Committee on Committees Reviewer