June 29, 2016

To: Dr. Garnett Stokes, Provost

From: Michael E. Goldschmidt, Chair
MU Campus Space Utilization Committee

Re: MU Campus Space Utilization Committee (CSUC)
Annual Report 2014 – 2015

Committee Mission: The Campus Space Utilization Committee (CSUC) is an advisory committee for the Provost and Vice Chancellor of Operations to provide recommendations concerning campus space use following MU Space Planning Principles. The charge includes evaluation of new space, repurposing space, and space assignments that cross division or college boundaries.

Annual Summary:

1. This was the second year for the committee. It was formed from splitting the former Campus Planning Committee into two separate committees: one devoted to the review and recommendations for new buildings and landscapes (now called the Campus Facilities Planning Committee) and this committee, which is devoted to issues concerning space use in new and existing buildings.

2. The committee included the following representation for the year:

   Faculty: Michael Goldschmidt, Andrew Clarke (additional faculty member Erica Lembke left committee mid-year)
   Staff: Christine Kintner
   Student: Chip Smith (graduate), Undergraduate was vacant.
   Ex-Officio: Joey Riley, Leona Rubin, James Spain

3. The committee reviewed requests for space allocation throughout the campus, with a focus on Mizzou North, including current and future space utilization opportunities.
4. The committee made recommendations on space relocations to various campus buildings. Of particular note was the input the committee gave to VCO Gary Ward on the location (and subsequent relocation) of the Kinder Institute on campus. Other advising included temporary faculty accommodation during the Engineering Building renovation and Stewart Hall.

5. The committee assisted the Vice-Chancellor of Operations and the Interim Space Planning and Management Director in short-listing, interviewing, and selecting a permanent director for MU Space Planning and Management.

6. The committee updated guidelines for MU SPAM on procedures for space needs and requests for the committee. This included when voting by email is allowed for small space requests, when the director of SPAM can bypass the committee due to the small size of the request, and submission time required to the committee for large space relocation requests.

7. The committee assisted the Campus Master Planners with the updated version of the Campus Master Plan.

Goals for the 2015 – 2016 Academic Year:

1. Continue to advise the vice-chancellor for operations, the director of space planning and management, and the provost on space needs and space relocation requests.

2. Assist the vice-chancellor for operations, the director of space planning and management, and the provost on an overall space plan for Mizzou North so that the building can be developed less piecemeal.

Respectfully submitted,

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2015 – 2016 MU CSUC Chair
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